

**INITIAL STATEMENT OF ASSETS AND LIABILITIES (FORM 1)**

HELD AS AT THE DAY OF THE SOUTH AUSTRALIAN CIVIL AND ADMINISTRATIVE TRIBUNAL HEARING

DATED \*

­­­­­­­­­­­­­­­­­­­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PROTECTED ESTATE OF** \*

**PT FILE NO**: \*

\*Please note the amounts to be entered are the protected persons share only as at the date of the Tribunal Hearing. If an asset / liability is not applicable, mark as “N/A” or strike through

**ASSETS**

1. TOTAL OF BANK ACCOUNTS $

(Show balances as at date of your appointment)

* BSB: A/C: $
* BSB: A/C: $
* BSB: A/C: $
* BSB: A/C: $

1. SHARES

* COMPANY: NO OF SHARES HELD: $
* COMPANY: NO OF SHARES HELD: $
* COMPANY: NO OF SHARES HELD: $

1. REAL ESTATE (Capital value from Council Rates) $

Address of Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. MOTOR VEHICLES/TRAILERS/BOATS ETC. $
2. TERM DEPOSITS (List details)

* BSB: A/C: $
* BSB: A/C: $

1. SUPERANNUATION / OTHER ASSETS

* $
* $

**TOTAL ASSETS $**

**LIABILITIES**

1. MORTGAGES $
2. LOANS $
3. CREDIT CARDS $
4. OTHER DEBTS OWED $

**TOTAL LIABILITIES $**

**NET ESTATE $**

**(PLEASE INCLUDE COPIES OF DOCUMENTATION FOR ALL ASSETS AND LIABILITIES - NOTE PUBLIC TRUSTEE ALSO REQUIRE A COPY OF THE CENTRELINK INCOME STATEMENT FOR THE PROTECTED PERSON IF APPLICABLE)**

**GUIDE TO COMPLETING THE INITIAL STATEMENT OF ASSETS AND LIABILITIES FORM AS AT THE DATE OF APPOINTMENT AND COPIES OF DOCUMENTATION REQUIRED**

|  |  |
| --- | --- |
|  | **Supporting evidence being provided to Public Trustee** |
| **ASSETS** |  |
| 1. **TOTAL OF BANK ACCOUNTS – is equal to all balances held in the bank accounts of the protected person**   **List all account numbers, attach copies of bank books or bank statements covering the commencement date** | Yes / N/A |
| 1. **SHARES – List all shares held and attach copies of certificates or CHESS statements from share broker** | Yes / N/A |
| 1. **REAL ESTATE – full address details and attach a copy of the Council rates showing council valuation, volume and folio number (as shown on the rates notice)**  * **include and attach a copy of the house (and contents if applicable) insurance policy for the year** * **If the protected person does not have insurance please arrange this as soon as possible and provide a copy of the cover note and policy** | Yes / N/A |
| 1. **MOTOR VEHICLES – state registration number, model and make of vehicle and current market value. Attach a copy of the registration and insurance papers** | Yes / N/A |
| 1. **TERM DEPOSITS – list all deposits held and attach copies of the statements showing balance at the end of the period** | Yes / N/A |
| 1. **SUPERANNUATION / OTHER ASSETS – provide details and attach copies** | Yes / N/A |
| **LIABILITIES** |  |
| 1. **MORTGAGES – provide a copy of all loan account statements showing loan details outstanding** | Yes / N/A |
| 1. **LOANS – provide details of all loans and statements showing balances outstanding** | Yes / N/A |
| 1. **CREDIT CARDS – provide details of all outstanding balances** | Yes / N/A |
| 1. **OTHER LIABILITIES – provide details and attach copies** | Yes / N/A |
| **CENTRELINK** |  |
| 1. **CENTRELINK INCOME STATEMENT - attach a copy** | Yes / N/A |

**STATUTORY DECLARATION**

State of South Australia - *Oaths Act 1936*

I / We,

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | of | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | of | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [full name/s] |  | [address] |

,

do solemnly and sincerely declare that:

1. I am / We are the administrator/s of the protected estate of \*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (‘the Protected Estate’) appointed by the South Australian Civil and Administrative Tribunal (SACAT) under the *Guardianship and Administration Act 1993* in the State of South Australia.

1. All the particulars contained in the attached Initial Statement of Assets and Liabilities (Form 1) of the Protected Estate initialled today by me/us in the presence of the authorised witness are true and correct to the best of my/our knowledge information and belief.

And I / We make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1936*.

|  |  |
| --- | --- |
| Declared at  this day of 20  Before me,  .........................................................  Signature of authorised witness  Justice of the Peace / Commissioner for taking affidavits in the Supreme Court of South Australia / Notary Public | .........................................................  Signature of administrator/s making this declaration  .........................................................  Signature of administrator/s making this declaration  [to be signed in front of the authorised witness] |