

(Form 92) STATEMENT OF ACCOUNT ADMINISTRATION UNDER SECTION 92 OF THE ACT

Statement delivered by _____ the administrator of the estate of _____
_____ late of _____ deceased
who died on the _____ acting under grant of administration dated the _____

Statement of Moneys Received and Paid

Received			
Date	Received from	What for	Amount

Paid			
Date	Paid to	What for	Amount

Statement of the Nature and Value of Real Estate and Personal Estate **in** South Australia **Not Converted** into Money
at the date of this account

Description of Property Description of Property – details/ address (Motor Vehicle and/ or Real Estate)	Value at date of death

Statement of the Nature and Value of Real Estate and Personal Estate **Not in South Australia**

Description of Property Description of Property – details/ address (Motor Vehicle and/ or Real Estate)	Value at date of death

Statement of Debts and Liabilities Still Unpaid

Name of Creditor	Amount

Beneficiary Details

Required: Names, Addresses and Occupation or other details of all persons entitled to any of the Property under Administration.					
Name	Address	DOB	Occupation	Does beneficiary lack legal capacity – Yes / No	Relationship to the Deceased

I _____ do solemnly and sincerely declare that the above is a true and correct statement and account to the best of my knowledge and belief and I make this declaration in pursuance of the *Succession Act 2023*.

Signed (Administrator): _____

Declared by the said: _____ (and _____) at

Date: _____ / _____ / _____

Before me: _____

Justice of the Peace / Commissioner for taking affidavits in the Supreme Court of South Australia / Notary Public

Note: If any of the above spaces are found insufficient to contain full particulars the information must be supplied on a separate sheet and duly signed and annexed to this account.

GUIDE TO COMPLETING THE STATEMENT OF ACCOUNT UNDER SECTION 92 OF THE SUCCESSION ACT AND SUPPORTING DOCUMENTATION REQUIRED

Checklist to be completed and attached to the Statement of Account on submission

- | | |
|---|-----------------------------------|
| 1. Certified copy of death certificate | ☐ Required |
| 2. Statement of Account declared before Justice of Peace (JP), Commissioner for Taking Affidavits or a Notary Public | ☐ Required |
| a. All real, personal property and liability information listed (with reference to Statement of Assets and Liabilities per the Grant of Letters of Administration) | ☐ Required |
| b. All beneficiaries listed, including addresses, dates of birth and relationships | ☐ Required |
| c. Copy of vendor settlement statement (only applicable where a real estate is sold) | Yes / Not applicable |
| 3. Are all rightful beneficiaries named in the death certificate (or Will, where applicable)? | Yes / No |
| If the answer is 'No', please provide: | |
| a. Certified copies of birth, death or marriage certificates to confirm relationships | Yes / Not applicable |
| (or) | |
| b. Copy of Administrator's Oath submitted to the Supreme Court | Yes / No |
| 4. Is the distribution per Deed of Family Arrangement? If so, signed copy of the Deed provided | Yes / Not applicable |
| 5. Are there beneficiaries who are not <i>sui juris</i> (minor beneficiaries under the age of 18 years or adult beneficiaries who lacks capacity to manage their own affairs) | Yes / No |
| If the answer is 'Yes', please provide: | |
| a. written confirmation if an exemption under section 91(2) will be applied for | Yes / No |
| <i>Note: Public Trustee's views must be sought in writing before an application to Court can be made</i> | |
| b. certified copy of the minors' birth certificates and guardians' contact details | ☐ Required |

***Please quote our reference number in all correspondences**